

CITIZEN COMPLAINT OVERSIGHT PANEL - 12

MISSION

The Citizen Complaint Oversight Panel (CCOP) strengthens the partnership between citizens and the Prince George's County police, by ensuring the community that investigations of alleged misconduct are complete, thorough, impartial and the reports and recommendations of the investigating unit are reasonable and appropriate.

CORE SERVICES:

- Review all complaints and completed investigations regarding the conduct of members of the Prince George's County Police Department (PGCPD), including all intentional and accidental discharges of firearms and all matters in which a person dies during an officer's use of force or while in the custody of an officer.
- Review charges and recommended discipline in all police supervisory cases.
- Conduct concurrent and independent investigations and/or request the issuance of subpoenas, where appropriate.
- Serve as the community's liaison in the complaint process.
- Make recommendations to the Chief of Police regarding the investigative process, as well as the reasonableness and appropriateness of the investigative findings.
- Complete and disseminate a fiscal year annual report to the general public.
- Conduct community education and outreach.

FY 2007 KEY ACCOMPLISHMENTS:

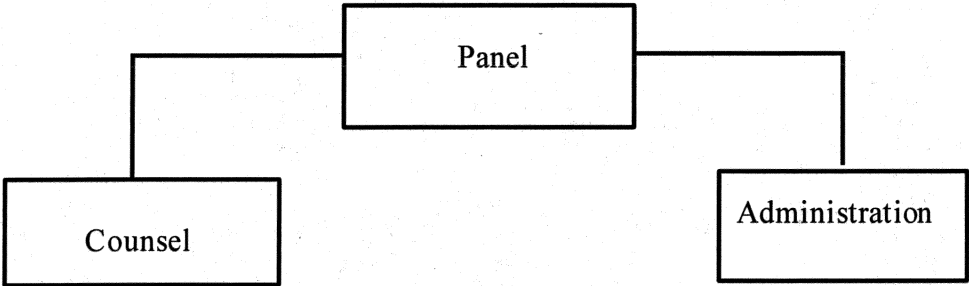
- Hosted a delegation of Swedish officials interested in creating an oversight component for the Sweden Police Department.
- Continued key audits to determine if investigations of police complaints are consistently processed across police districts.

FY 2008 FISCAL & STAFFING OVERVIEW:

The FY 2008 approved budget for the Citizen Complaint Oversight Panel is \$274,300, an increase of \$22,700 or 9% over the FY 2007 approved budget of \$251,600. Major changes in the FY 2008 approved budget include:

- Cost of living adjustment and merit increases for two General Fund employees.
- Increase in operating expenses due to general and administrative contracts, and panel members' stipends.

ORGANIZATIONAL CHART:



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GENERAL FUND

PERFORMANCE MANAGEMENT:

GOAL 1 - To ensure timely and appropriate processing, investigation and disposition of all complaints regarding the misconduct of a Prince George's County Police Department officers.

Objective 1.1 - By FY 2010, increase the average number of cases reviewed per meeting by 60%, from 5 cases (FY06) to 8 cases.

MEASURES

Objective Number	Measure Name	Measure Category	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimated	FY 2008 Projected
1.1	Incoming Complaints and Supervisory Cases	Input	655	621	560	545	540
1.1	Incoming Completed Investigations	Input	182	224	298	310	315
1.1	Avg number of Meeting Hours Per Member	Input	196	138	172	180	200
1.1	Average number of Meetings Held Per Month	Input		3.5	4.2	4.5	4.5
1.1	Number of FTE Staff/Attorney	Input	2/1	2/1	2/1	1.5/2	1.5/2
1.1	Complaints and Supervisory Cases Reviewed	Output	638	502	559	560	570
1.1	Number of Completed IAD Investigations Reviewed	Output	182	224	263	273	280
1.1	Reviews Completed	Output	820	726	822	833	850
1.1	Percentage of CCOP Recommended Changes Accepted by the Chief	Outcome	23%	24%	19%	22%	22%
1.1	Percentage of Reviews Completed within 40 Days	Efficiency					
1.1	Average number of Cases Reviewed Per Meeting	Efficiency		5	5	5.5	6

GOAL 2 - To strengthen the partnership between citizens, particularly the youth, and the Police Department.

Objective 2.1 - By FY 2010, conduct a minimum of 4 outreach and interactive sessions per year on interacting with the police at local schools, churches and youth organizations.

MEASURES

Objective Number	Measure Name	Measure Category	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimated	FY 2008 Projected
2.1	Panel and Staff to Conduct Session	Input					5
2.1	Organizations Interested in Participating in CCOP Outreach	Input					4
2.1	Outreach Sessions Conducted	Output					4
2.1	Number of Attendees	Output					80
2.1	Percentage of Attendees Evaluating Outreach as Helpful for Future Interactions with Police	Outcome					75%
2.1	Percentage Increase in the Number of Requests for Outreach Sessions	Efficiency					20%
2.1	Percentage Reduction in Number of Complaints Regarding Youth/Police Interactions	Quality					10%
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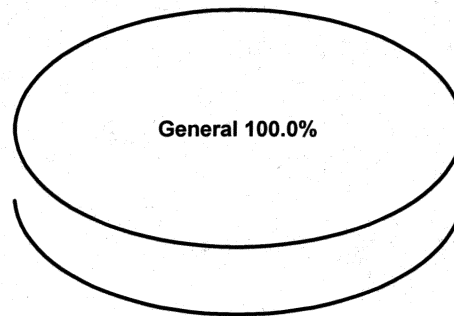
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FUNDS SUMMARY

	FY2006 ACTUAL	FY2007 BUDGET	FY2007 ESTIMATED	FY2008 APPROVED	CHANGE FY07-FY08
TOTAL EXPENDITURES	\$ 239,121	\$ 251,600	\$ 250,900	\$ 274,300	9%
EXPENDITURE DETAIL					
Citizen Complaint Oversight Panel	239,121	251,600	250,900	274,300	9%
Recoveries	0	0	0	0	0%
TOTAL	\$ 239,121	\$ 251,600	\$ 250,900	\$ 274,300	9%
SOURCES OF FUNDS					
General Fund	\$ 239,121	\$ 251,600	\$ 250,900	\$ 274,300	9%
Other County Operating Funds:					
TOTAL	\$ 239,121	\$ 251,600	\$ 250,900	\$ 274,300	9%

FY2008 SOURCES OF FUNDS

This agency's funding is derived solely from the County's General Fund.



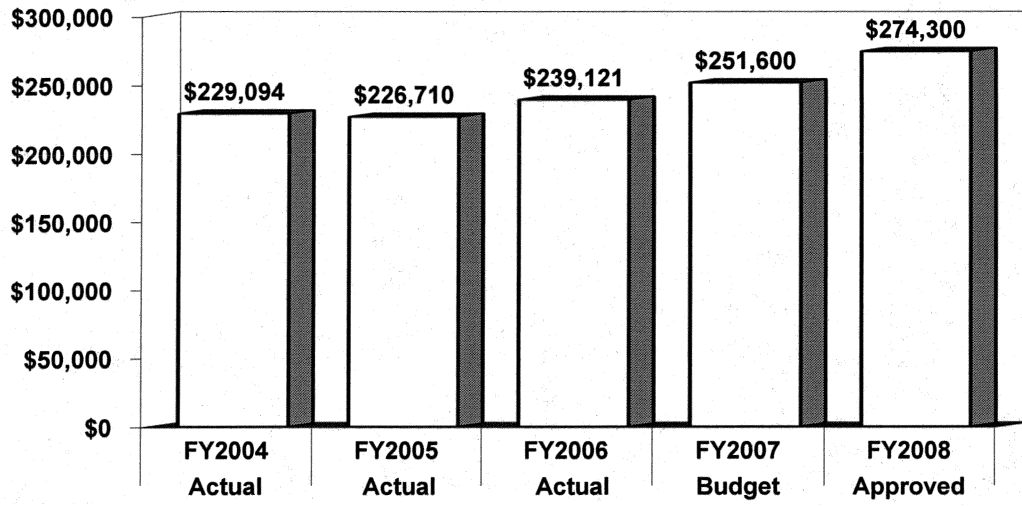
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STAFF SUMMARY

	FY2006 BUDGET	FY2007 BUDGET	FY2008 APPROVED	CHANGE FY07-FY08
GENERAL FUND STAFF				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0
OTHER STAFF				
Full Time - Civilian				
Full Time - Sworn				
Part Time				
Limited Term Grant Funded				
TOTAL				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0

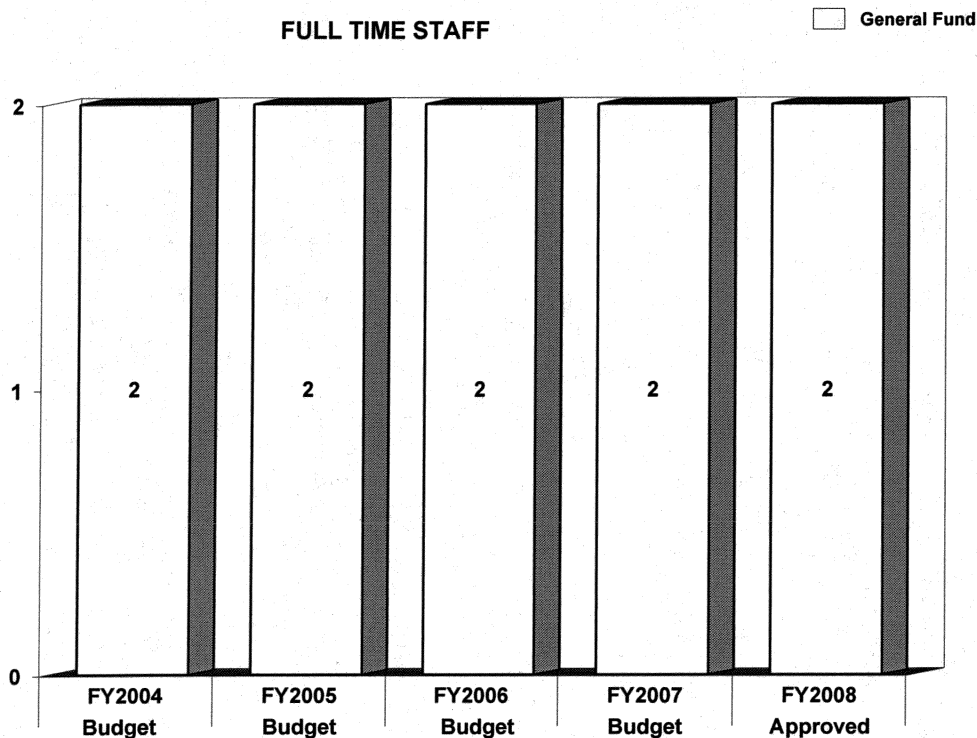
POSITIONS BY CATEGORY	FULL TIME	PART TIME	LIMITED TERM
Administrative Assistant	1	0	0
Administrative Support	1	0	0
TOTAL	2	0	0

GENERAL FUND EXPENDITURES



The agency's expenditures have increased 4.4% from FY 2004 to FY 2006. The FY 2008 approved budget is 9% more than the FY 2007 approved budget.

FULL TIME STAFF



The agency's staffing complement has remained at two positions from FY 2004 to FY 2007. The FY 2008 staffing complement will remain at the FY 2007 budget level.

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GENERAL FUND

	FY2006 ACTUAL	FY2007 BUDGET	FY2007 ESTIMATED	FY2008 APPROVED	CHANGE FY07-FY08
EXPENDITURE SUMMARY					
Compensation	\$ 115,113	\$ 134,000	\$ 128,500	\$ 139,900	4.4%
Fringe Benefits	24,594	28,400	27,200	29,200	2.8%
Operating Expenses	99,414	89,200	95,200	105,200	17.9%
Capital Outlay	0	0	0	0	0%
	\$ 239,121	\$ 251,600	\$ 250,900	\$ 274,300	9%
Recoveries	0	0	0	0	0%
TOTAL	\$ 239,121	\$ 251,600	\$ 250,900	\$ 274,300	9%
STAFF					
Full Time - Civilian	-	2	-	2	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	0	-	0	0%
Limited Term	-	0	-	0	0%

In FY 2008, compensation increases 4.4% over the FY 2007 approved budget due to cost of living adjustments and merit increases for two employees and compensation for a summer youth employee. Fringe benefits increases 2.8% over the FY 2007 approved budget due to an increase in pension expenses.

Operating expenditures increase 17.9% from the FY 2007 approved budget due to general and administrative contract services which includes complaint investigations, and panel members' stipends.

MAJOR OPERATING EXPENDITURES FY2008	
General and Administrative	\$ 88,000
Contracts	
Office Automation	\$ 9,600
Training	\$ 2,000
Operating and Office Supplies	\$ 1,800
Printing and Reproduction	\$ 1,700

